

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE PUBLIC WORKS & UTILITY COMMITTEE
Monday, January 13, 2020, at 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Vice-Chairman Zeyghami at 4:30 pm

2. **Welcome, introductions and acknowledgement of guests.**

None.

3. **Roll Call by Recording Secretary**

Jon Ziegler {C}	Present By Phone
Hooshang Zeyghami {VC}	Present
John Jensen	Present
Matthew Priebe	Present
Tom Hubbard	Excused

4. **Approval of 12/09/19 minutes.**

M/S/P Jensen/Priebe: to approve the minutes from the meeting 12/09/19 meeting as presented.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

John Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Matthew Priebe	Yes
Tom Hubbard	Excused

5. **Public Comments.**

None.

6. Acknowledgement of water and sewer permits and applications.

None.

ACKNOWLEDE WORK PRODUCT TRNASMITTALS

7. Village of Weston Housing Assessment Report

Wodalski indicated at the PC/CDA Meeting one item discussed at length was sewer water extensions and trying to look forward on the impact of growth. Zeyghami asked if this was based on population. Donner indicates yes, because in the less densely populated areas you have to run lengths of piping longer and it becomes expensive.

8. Sanitary Sewer Master Plan Update Final Report

Wodalski indicates next month Clark Dietz will go more in detail. We wanted to share this before any presentation on it. This would include several projects that mention the sewer study and how its related.

9. Stormwater Quality Management Plan Update Grant Award

Wodalski received official word in December from the DNR we received the grant funds.

M/S/P Jensen/Priebe: acknowledge receipt of DNR grant.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

John Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Matthew Priebe	Yes
Tom Hubbard	Excused

EDUCATION, PRESENTATIONS, AND REPORTS

None.

POLICY DISCUSSIONS AND RECOMMENDATIONS

10. Street Light Policy Discussion

Wodalski said we talked at the December meeting about 2 street lights to be put up. The policy references the Public Safety Committee, but it has now been changed to reflect the Public Works Committee.

M/S/P Priebe/Jensen approved revised reference in policy to reflect Public Works Committee.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Matthew Priebe	Yes
Tom Hubbard	Excused

11. Capital Improvement Plan Project Scoring

Wodalski passed out scoring sheet and project summaries last meeting. Everyone did their scoring of the projects. A few projects were left off the list.

Asphalt overlays are reserved funds for future, but not specifically planned streets. If maintenance has to be done on the street, it would be a good idea to overlay to get it through the time frame.

Wodalski asked if anyone had questions on the projects. Zeyghami asked if the Camp Phillips and Ross Avenue projects are just Village projects. Wodalski said in order to get the County to pitch in they want the projects authorized. Zeyghami thinks they should pay their fair share. Donner said we would be subject to their scoring and processes as well. Zeyghami asked if we were going to set up meeting with them. Donner said we have to get in their Capital Improvement list and state the project.

Priebe asked Wodalski for more detail on how old the machinery is, how rusty, large or continued repairs/services, etc. Wodalski said the mechanics do a lot of minor repairs with blown hydraulic hoses, belts, etc. and those are not documented well. We are trying to get this all up and running to keep track of. Priebe said that some of the equipment may be older but in better shape than others. Donner indicated we didn't replace things for quite some time, so we had trucks that were unsafe. Priebe said the front-end loader that is bouncy could also have some other mechanical problems and we would blindly be issuing it a number if we didn't have all the information. Wodalski agreed that we will work on having more information for the equipment including hours of operation.

Ryan Street Utility Crossing – the main goal is to loop the water main and have a 2nd crossing of Eau Claire River for growth opportunity on the north side. The Housing study has these areas with much potential, but without having sewer/water in those areas limits what can be done. Ryan Street Lift Station was set up to handle that kind of flow into it. There is only one crossing right now and if something were to happen to that one crossing, it would not work well for us. Wodalski said that if we were to expand, we would apportion some of the cost to the community. The Phase 1 expansion is complete and the Phase 2 will build it up more. The permit renewal date is quite a ways out. Zeyghami indicates that right now that section has private waste water going into the ground, so he thinks it has to be done.

Scada System Upgrades – we last updated this in 2012 and it was never fully completed. In the last year we have upgraded radios and antennas so they are talking to each other. Summit tower was not showing up and not transmitting signals, so the tower overflowed several times and flooded residents' back yards. This is a great way

for the staff to monitor the system and have remote access. If we put in the lift stations, we reduce the time going to lift stations to just grab run times. The electrical components have to be upgraded as well to get more reliable readings.

Storm Water Remodeling – this is already under way. Some projects are already being implemented. This is DNR requirement and we have our grant as well. Zeyghami asked if we had the check yet and Wodalski said we have to spend it first and get reimbursed. The goal of the study would analyze water quality.

Tanya Tricia Lift Station – there is grease build up and it loses prime (suction power) and we have to prime the pipe. We would make sure the station is more liable and less likely for sewer backups. We could possibly remove the lift station or just replace it if that is the best solution.

Camp Phillips Rd Well #7 – master plan shows the next 5-10 years the Village will have to have additional capacity of 1,000,000 gallons of water a day. In the not so near future, we will need more water to be pumped. The well is also listed on the Tiff 1 project plan, so we may be able to use some Tiff funds for the project.

Bloedel Well – there is iron and manganese levels which exceeds standards. This is a project to address for water quality concerns. Water quality happens on the western part of the utility service by these two wells and this would get them cleaned up and provide better quality water.

Alta Verde Well – this well has water capacity deficiencies.

End Loader #32 – we purchased this 6 years ago. We have had hydraulic problems and have been working with John Deer dealer. Iowa plant individuals came up for a week and made it function better, but there is still hydraulic lags and staff avoids using it. Primarily used for Ryan Street for leaf and brush pick up. Proposal would be refuse/recycling fund would pay for any difference in funds. Employee are fatigued and sore after using it, so once it is replaced staff may not be getting beat up any longer.

Mobile Column Hoists – mechanics have been utilizing equipment so both men can be using hoists on vehicles. Not always ideal to have everyone on creepers in limited work space. Mobile lifts could be wheeled to our new facility.

Skid Steer #34 – 27 years old. This has increased mechanical problems and lifting capacity issues. Tracked skid steer instead of wheeled would go off terrain. Rink attachment would be able to be run by our skid steer, reduce outside rental charges. Priebe suggested they look at the track issued, as they are know to have boggy wheel issues where you have to replace them every 2-3 years. Priebe suggested we talk to some landscapers to get their perspective and indicates it is expensive to replace those boggy wheels.

One-Ton Truck #21 – this has a rusted out box and it is 14 years old. Possibility of getting wing plow for making cul-da-sac plowing quicker. This is a pre-wetting truck at the beginning and ending of winter.

Pick-Up Truck #55 – this is the sign truck. Could have an auger attachment, man-lift possibility, where we would no longer have to take hand-held auger. During the summer

we use this regularly. This truck also is used to haul barricades out. This has the arrow board on it as well.

Plow Truck #69 – in 2020 it will be 15 years old. Problems with auger and spinner speeds. This is the last of the original trucks from when we first started our replacement plans. During the first snow fall truck broke down and we had to take grader out and scrape roads. It has a lot of nuisance problems where it is out for 2-3 hours at a time. We are looking at a 2nd grader in fleet instead of replacement truck. The grader would be able to really scrape.

Wing Plow Loader #38 – we use 2 loaders for plowing. #32 has front plow with it and wing plow for streets. The Wing Plow can plow the entire roadway. The more we can plow before the traffic packs it down, the less salt we have to use.

Grader #26 – 19 years old. If we do replace it with another grader this may not be necessary. It is still a good machine, not much wrong with it.

Pick Up Truck #2 – rust and general body work deterioration issues. Has the exterior diesel fuel tank on it that we use to go out and fill up equipment such as end loader and bull dozer. We would like to have similar diesel tank on it.

Dump Truck #28 – 30 years old. No longer useful and is used at Ryan Street mainly. It is manual transmission and we would like to go to automatics.

End Loader #14 – oldest loader we have, 26 years old. It has no major mechanical issues or hydraulic issues on this piece. Older it gets the more likely these issues will pop up.

Mini Excavator – this is on our wish list. During winter months the brush head is used daily. This is used extensively and with a second would allow us to do more projects. Priebe asked if the second one would be used more. Wodalski indicates that we have to rent one for the summer months. Priebe asked if it is necessary where we would use every day. Wodalski said it is on the wish list.

Bucket Truck #111 – this is the only one that has an aerial lift in it. We use it for tree trimming, changing lights, etc. The pully system and crane are used for pulling pumps at lift stations and it has an auger for post holes. With some modification we would be able to spin off water valves up and down instead of having to manually turn them.

Quad Axle Truck #15 – replacement of 2012. In 2011 we ran into the situation where newest plow truck was 6 years old. We should try to set a replacement order where we would replace every other year a truck and not have to replace them all at one time. This would make it less daunting on the replacement schedule like we have done the last 7 years.

Quad Axle Truck #15 – it is 17 years old. It does not have much maintenance issues and this may be one we want to replace in the next 5 years.

Volkman Multi-Use Plan – DNR Stewardship Grant. A connection to the DC Everest Jr High. The Village of Rothschild is working on as well. This would help people maneuver off pavement route for kids going to school and neighbors walking.

Weston School Neighborhood – this is in the design phase. We had Public Meeting last Thursday. Roads are on the low end and the water main is 50 years old. The normal age of replacement is 60 years. We have had freezing issues on Timber as well. Hydro-excavating in that area. This past Spring we had issues with water ponding, so we had to set up pumps on Arrow and Sunset to get the water off the street.

2020 Ross/Camp Phillips and Schofield and Ryan Studies – staff and trustees are getting questions on this. Potential improvements at those locations. Issues with left hand turns at Ross/Camp Phillips. It is a blind left turn at times with the trucks running. Swiderski Development on East Gate Apartments is a secondary entrance to the Business Park which takes a long time to get out onto Schofield Avenue. This would be an improvement enhancing functions in those areas.

Crestwood Acres Neighborhood – Randy Jay, Rodney, Kirk, Douglas, and East Everest has poor drainage. This street had to be pumped as service lateral leak was under street.

Curb Repairs – these are no longer functioning and may be where water runs, freezes, and expands continually. It creates hazard for plow drivers as the plow can catch and it can spin the truck and do damage to the plows. Donner asked if time of year we are pouring makes a difference. Raczkowski said he believes it is the concrete mixture, not the time of the year they are pouring.

Schofield Ave Repairs (Birch Street/Camp Phillips) – a lot of these joints we have to do patch materials at this time of the year. Freezing and thawing temperatures creates these road hazards. Last year right in front of Christian Book Store we had 3 residents blow out tires.

Birch Street (Cross Pointe/Shorey Avenue) – this would improve the biking and walking along this route. Black ice develops and last spring we had drainage issues where we had to ditch the entire road. A gap in the water main would loop the water main. Fire flow deficiencies in the utilities system. This should help if we loop the water main. We would put a multi- use pad down the road. We did submit a local road improvement program this fall. Zeyghami suggested it go all the way to Weston Ave.

Kramer Lane (Trotzer to Gusman) – this road is in poor condition. This would be joint project with Town of Weston to repave what is there. We may want to look at utility service to run up that side of Kramer. We could also look at doing a transfer of funds from one project to another.

Shorey Avenue – roads show some rutting. They are narrow roadway, so if we would repave wider. This would also take care of some drainage issues. Zeyghami asked if this would accommodate bicycles. Wodalski said yes.

East Jelinek and Von Kanel – poor conditions. If we loop water main on East Jelinek. Traffic uses this as a cut through.

Howland Avenue – poor conditions with rutting and heaving. When it got installed, all they did was take the stumps and dump them under the road. Intersection at Kramer

and Ross. Preliminary talks with Town of Weston, they voted it down. We are looking at Ross Avenue, Riverbend and Quentin Streets.

Birch Street/Jelinek Avenue – poor pavement conditions and we could increase better accommodations for pedestrians.

Ferge/Delonay Reconstructon – Ferge Street is also the location of sanitary sewer interceptor routes for Schofield Ave so televising that was done couple years ago identified several sags in the line. We need to make sure we don't have flat spots and we may look at storm water basin in this area.

Northwestern Avenue – this would be a pavement enhancement and add multi-use path. Zeyghami asked if City of Wausau put multi-use path in when they redid road. Wodalski indicates they just made the road a little wider.

Everest Ave Reconstruction – this would be a corridor connection with Volkman and Alta Verde Streets with a pedestrian path between Junior and Senior High Schools. Water system in that area was built in 60's so we are getting up there with the age of the sanitary sewer. This was older block construction and we may have some deterioration and need to align those.

Fuller Street Reconstruction – complete reconstruction between Ross and Schofield. Have potential realignment with old costs, fire flow deficiencies in Saxon area, potential need for upgrades for businesses, also non-motorized routes through there too.

1 Ton Truck #31 – plowing of cul-de-sac, concrete repairs, riser ring hauling.

Wodalski asked the Committee to review with the additional information and have the changes to him at least a week before the next meeting.

RESOLUTIONS/ORDINANCES

12. None.

FUTURE ITEMS

13. Next meeting date(s):

- | | |
|--|-----------------|
| a. Monday, February 10, 2020 @ 4:30 p.m. | Regular Meeting |
| b. Monday, March 9, 2020 @ 4:30 p.m. | Regular Meeting |
| c. Monday, April 13, 2020 @ 4:30 p.m. | Regular Meeting |
| d. Monday, May 11, 2020 @ 4:30 p.m. | Regular Meeting |
| e. Monday, June 8, 2020 @ 4:30 p.m. | Regular Meeting |
| f. Monday, July 13, 2020 @ 4:30 p.m. | Regular Meeting |

14. Topics for future meetings

- g. Capital Improvement Plan
- h. Sanitary Sewer Rate Review

15. Remarks from staff

- a. Weston School Neighborhood Public Information Meeting Follow Up

Wodalski indicated last Thursday we had the neighborhood meeting. It went well. People did meet with us after the meeting and indicated this may be good for the sidewalks to be put in. People don't want to snow blow and sand the sidewalks. Wodalski indicated we will be getting assessments together for driveway approaches, looking at elevations of road and storm water, curb and gutter, water quality and looking at storm water going in the ditch.

16. Remarks from Committee members.

Priebe asked where we are at water metering. Wodalski indicates you can sign up for Aqua Hawk. You can set parameters where you will be notified of water issues. Priebe asked about monthly billing. Wodalski indicated there doesn't appear to be a high interest in it and we could consider it down the line. Wodalski also indicated we have PSN (Payment Service Network) which you can set up on-line payments or request email copies of your bills.

17. Announcements.

None.

ADJOURNMENT BY 5:57 P.M.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Matthew Priebe	Yes
Tom Hubbard	Excused