

**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, February 3, 2020, at 6:00 p.m.**

1. **Board of Trustee Meeting called to order by President Sparks**  
Sparks called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

Trustee	Present
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Sparks, Wally	YES
Xiong, Yee	YES
Zeyghami, Hooshang	YES (joined at 6:03 p.m.)
Ziegler, Jon	YES

**PUBLIC COMMENTS**

There were no public comments.

**MINUTES FROM PREVIOUS MEETINGS.**

4. **1/20/2020 Board of Trustees**

*Motion by Ziegler second by Maloney to approve the minutes, contingent on correcting Item #41 – Appointment of Brian Fiene to the SAFER Fire Commission. Correction: Where it states Trustee Fiene said Mr. Fiene will be objective and fair it should be replaced with Maloney making that statement.*

Yes Vote: 6    No Votes:0    Abstain:0    Not Voting: 1    Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS**

5. **Community Development Authority**
6. **Everest Metro Police Commission**
7. **Extraterritorial Zoning**

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- 8. Finance
- 9. Human Resources
- 10. Joint Review Board
- 11. Parks & Recreation
- 12. Plan Commission
- 13. Public Works
- 14. SAFER
- 15. Tourism
- 16. Zoning Board of Appeals

*Motion by Ermeling second by Xiong to acknowledge item 9.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**REPORTS FROM DEPARTMENTS**

**17. Administrator**

Donner said he received another letter of an incomplete permit from the DNR related to the Camp Phillips Centre development. He also has been in discussions with FDG regarding their proposed development agreement.

Donner reported the Village had no compensable workers compensation claims in 2019.

Donner also talked about proposed legislation related to workforce housing initiatives.

**18. Clerks**

Weinkauf reported in-person absentee voting started today and will run through February 14<sup>th</sup>.

**19. Finance**

Trautman reported staff will be collecting taxes through Friday of this week.

**20. Fire/EMS**

No comments.

**21. Parks & Recreation**

- **Options for filling vacancy of Aquatic Center Manager**

Osterbrink attended meetings with Wausau/Marathon County, YMCA and Rothschild/Schofield Aquatic Center regarding aquatic operations. He also had contact with Wausau Schools, D.C. Everest Schools,

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Marathon Swim Association and Darwin E. Smith regarding the aquatic center.

**22. Plan/Dev**

Higgins introduced Assistant Planner Emily Wheaton and said she started last week Monday with the Village. She comes from the Village of Kronenwetter.

**23. Police**

No comments.

**24. Public Works**

Wodalski reported staff is working on snow removal.

He gave an update on the condition of Ross Avenue. There are a couple different repair options that staff is trying to figure out to get us through the next couple of years.

**25. Technology**

No comments.

**WORK PRODUCT TRANSMITTALS**

None.

**CONSENT AGENDA**

- 26. Requests to pull items out of consent consideration.**
- 27. Approve Operator licenses.**
- 28. Approve Vouchers – 51834-51931 and 90024-90025**
- 29. Action on consent agenda items**
- 30. Action on items pulled from consent**

*Motion by Maloney second by Fiene approve consent items 27 and 28.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**ORDINANCES**

There were no ordinances to consider.

**NEW BUSINESS**

- 31. Revision to Sec. 5.14(3) Reimbursement rates for official Village meals**

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***Motion by Maloney second by Fiene to approve the Revision to Sec. 5.14(3) of the Employee Handbook for Reimbursement rates for official Village meals.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Spark, Wally</b>	<b>YES</b>
<b>Zeyghami, Hooshang</b>	<b>YES</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>

**32. Memorial requests policy**

***Motion by Maloney second by Xiong to approve the Memorial Requests Policy.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Spark, Wally</b>	<b>YES</b>
<b>Zeyghami, Hooshang</b>	<b>YES</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>

**33. Professional services agreement with Ayres Associates for aerial photography**

***Motion by Ermeling second by Fiene to approve the Professional services agreement with Ayres Associates for aerial photography.***

Q/Zeyghami asked about coverage. Crowe said included in the consortium is the Village of Weston, Town of Weston, City of Wausau, Town of Rib Mountain and Village of Rothschild.

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Spark, Wally</b>	<b>YES</b>
<b>Zeyghami, Hooshang</b>	<b>YES</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>

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Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**UNFINISHED BUSINESS**

34. Professional services contract(s) with Kueny Architects, LLC, for design and construction services
- a. Remodeling of the Weston Public Safety Building
  - b. Construction of Weston Public Works and Administration Facility

*Motion by Maloney second by Xiong to approve the Professional services contract(s) with Kueny Architects, LLC, for design and construction services.* Q/Donner said the recommendation from the attorney is to have a five million limit for professional liability insurance on the proposed municipal center.

*Motion by Zeyghami second by Maloney to amend the contract to include adding an additional three million dollars professional liability insurance per claim, with the insurance in effect for three years.*

Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

*All in favor of the original motion as amended.*

Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**CLOSED SESSION**

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats. for the purpose of Considering employment, promotion, compensation or

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performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Resolution No. 2020-001 – 2020 Employee CPI compensation adjustments.

**and**

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session including discussion of a developer's agreement for the Camp Phillips Centre Development.

***Motion by Ermeling second by Ziegler to convene to closed session.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**RECONVENE FROM CLOSED SESSION**

***Motion by Ermeling second by Maloney to reconvene from closed session.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**POSSIBLE ACTION ON CLOSED SESSION ITEMS**

**35. Resolution No. 2020-001 - 2020 Employee CPI compensation adjustments**

***Motion by Fiene second by Xiong to approve Resolution No. 2020-001 - 2020 for Employee CPI compensation adjustments.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

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<b>Trustee</b>	<b>Voting</b>
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

36. **Developer's agreement with Forward Development Group (FDG)**  
No action taken. Donner will follow up FDG on the developer's agreement.

**REMARKS FROM TRUSTEES**

Ziegler will attend the next meeting via phone.

**REMARKS FROM THE PRESIDENT**

No comments.

**FUTURE ITEMS**

Next meeting date(s):

- February 17, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- March 2, 2020, Board of Trustees Regular Meeting at 6:00 p.m.

**ADJOURN**

*Motion by Maloney second by Ziegler to adjourn the meeting at 7:24 p.m.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<b>Trustee</b>	<b>Voting</b>
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES