



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
MEETING MINUTES OF THE AD HOC PUBLIC SAFETY
BUILDING RENOVATIONS COMMITTEE

Tuesday, May 2, 2023, at 5:00 p.m.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested persons may attend the meeting via the Zoom link listed below.

Join Zoom Meeting:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 544 591 5099

AGENDA ITEMS

- 1. Meeting called to order by Chair Jasper Hartinger
Hartinger called to order the meeting at 5:02 p.m.

2. **Roll Call**

Public Safety Building Renovations Member

Hartinger, Jasper

Cronin, Steve

Pinsonneault, Jim

Chief Clay Schulz

Chief Josh Finke

Tatro, Scott

Present

Yes

Yes

Yes

Excused

Yes

Yes

Also Present

Donner, Keith

Jon Wallenkamp, Kueny Architects via Zoom

Lee Anderson, Kueny Architects via Zoom

- 3. Meeting minutes 04/10/2023

- 4. Meeting Minutes 04/25/2023

Motion by Cronin, second by Pinsonneault to approve minutes from 4/10/2023 and 4/25/2023. Motion carried.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

Member

Hartinger, Jasper

Cronin, Steve

Pinsonneault, Jim

Vote

Yes

Yes

Yes

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Chief Clay Schulz
Chief Josh Finke
Tatro, Scott

Excused
Yes
Yes

5. Review and Approval of Renderings of Exterior Color and Sign Options

The Committee was provided with two renderings of possible upgrades to the Public Safety Building. After much discussion, the following repairs and upgrades were determined to be placed in the bid package:

- The two bands on the building will be the same dark color as that of the steel of the rounded corners on the rendering.
- The soffit will be light gray in color.
- The fascia will be bronze to match the color of the window trim, door trim, downspouts and gutters.
- The gutters will be done locally and not part of the bid. The gutter in from on the police department will be replaced and painted bronze.
- The two outbuildings will be alternates in the bid package and will be light gray, the same as the color on the metal panel of the building. The wall and trim will be dark bronze as well as the door, trim, fascia, reveals for overhead door, pedestrian door casing and four corners.
- Signs: The red and blue vertical bands will be lighted with the names of the departments horizontally. It will read Everest Metro Police Department with each word on a separate line and South Area Fire & Emergency Response Station #2 with each word also on a separate line. It was discussed to have the first initial of each word larger so that it pops. The size of the vertical bands will be reviewed on the new rendering provided. The badge positions will be provided in two options, 1)One drawing with the badges on the west side to the left of the letter and one drawing with it centered between the windows and 2)One drawing with the badges on the south side centered above the door and one drawing with it centered between the two windows.
- HVAC done locally before the painting and within 60 days.
- The painting will be two coats and specifications will be from PPG and Sherwin Williams. Preparation for painting will be specified at the meeting on May 9, 2023.
- Tuckpointing – The main three areas for tuckpointing and caulking are the southeast side of the apparatus bay corner, breakroom door for police and area west of SAFER garage. The hairline cracks will be sealed with paint. Hartinger requested that Tatro review the tuckpointing areas and Pinsonneault requested

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that we have something from Wallenkamp to show the areas that will be tuckpointed. Wallenkamp is to provide to the committee the difference between a gap and a crack which is need of repair and the specifications to show the guidelines as to what gets tuckpointed.

- The lintel plate by the breakroom has broken down and will need to be replaced and/or repaired. Wallenkamp will identify on May 4, 2023, the lintel plate to be repaired and the specifications for that repair.
- Warranty – The standard two years will be requested in the base bid with one alternate for a five-year warranty.
- The Town of Weston/Municipal Court lettering will be reversed on the new rendering. The lettering will be front lit channel letters. The bid will offer an alternate for non-lit letters. The removal of the current lettering will be included in the bid package and resealed.
- The Police Department will look into the need for a light to be installed on the side of the Town of Weston/Municipal Court entrance.
- Two photo eyes will be installed on the top of the vertical bands and away from the overhang.
- The new designs will be completed and provided to Administrator Donner before Thursday, May 4, 2023, and the tuckpointing and mason packages will be provided on May 4, 2023.
- It will be discussed with the public works department on possible removal of the island in front of the ambulance bay.
- The ventilation louvers not used on the municipal court side of the building will be removed, capped, reinstalled, and painted.
- Next meeting May 9, 2023, at 7:00 p.m. Tuesday at the Village of Weston.

REMARKS FROM MEETING PARTICIPANTS

None.

PUBLIC COMMENTS

None.

ADJOURN

Motion by Tatro, second by Cronin to Adjourn at 6:48 p.m. Carried.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

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<u>Member</u>	<u>Vote</u>
Hartinger, Jasper	Yes
Cronin, Steve	Yes
Pinsonneault, Jim	Yes
Chief Clay Schulz	Excused
Chief Josh Finke	Yes
Tatro, Scott	Yes

DRAFT