



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
MEETING MINUTES OF THE AD HOC PUBLIC SAFETY  
BUILDING RENOVATIONS COMMITTEE

---

Wednesday, May 9, 2023, at 7:00 p.m.

**AGENDA ITEMS**

- 1. Meeting called to order by Chair Jasper Hartinger  
Hartinger called to order the meeting at 7:00 p.m.

- 2. **Roll Call**

<u>Public Safety Building Renovations Member</u>	<u>Present</u>
Hartinger, Jasper	Yes
Cronin, Steve	Yes
Pinsonneault, Jim	Yes
Chief Clay Schulz	Yes
Chief Josh Finke	Yes
Tatro, Scott	Excused

Also Present

Donner, Keith  
Jon Wallenkamp, Kueny Architects via Zoom  
Lee Anderson, Kueny Architects via Zoom

- 3. Meeting minutes 05/02/2023

*Motion by Cronin, second by Pinsonneault to approve minutes from 05/02/2023.  
Motion carried.*

**Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass**

<u>Member</u>	<u>Vote</u>
Hartinger, Jasper	Yes
Cronin, Steve	Yes
Pinsonneault, Jim	Yes
Chief Clay Schulz	Yes
Chief Josh Finke	Yes
Tatro, Scott	Excused

- 4. Discussion and action on final plans and specifications for Public Safety Building Exterior Improvements
  - a. Rendering (Colors and Signage)
  - b. Drawings/Plans
  - c. Masonry Wall Restoration Specification
  - d. Exterior Painting Specification

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

---

e. Building Signage Specification

Discussion was held regarding all agenda attachments with regard to the improvements for the Public Safety Building. All committee members agreed in discussion that Option D dated May 8, 2023, was the best option for the colors and signage. Points of discussion were:

- Letters on signage were 18” large letters and 10” small letters
- Signs are to scale
- Red and blue bar are back lit, lettering is face lit
- Town and Court lettering would be an alternate in the bid
- Request by Chief Finke to put “&” after the word “Fire” on the signage
- Placement of a sign directing to the Municipal Court door – not to be in bid
- Add “Everest Metro” above the words Municipal Court and center all on that side of building. Leave Town of Weston lettering as is
- Painter will remove the old lettering and seal. Old lettering to be thrown away
- Discussion regarding alternate raceway for signage less visible on the rounded portion
- Identification of the louvers needs to be made and if they are not being used, they can be pulled and capped. This will be addressed as a walk-through and in an addendum
- Color swatches and/or draw downs will be provided for the two outbuildings for Committee to choose from
- Project to be completed by October 2, 2023 listed in specifications
- Liquidated damages to be set at \$250 per calendar day

***Motion by Cronin, second by Pinsonneault to approve Option D on page 12 of the packet with the note “Revision of Option D 5/8/2023”, with the changes to add an “&” after the word “Fire” on the SAFER signage and adding the words “Everest Metro” above the words “Municipal Court” and centering. Motion carried.***

**REMARKS FROM MEETING PARTICIPANTS**

Bid package to go out on May 11, 2023, and possibly also placed on Village website or Facebook.

**PUBLIC COMMENTS**

None.

**ADJOURN**

***Motion by Cronin, second by Pinsonneault to Adjourn at 8:12 p.m. Carried.***

**Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass**

<u>Member</u>	<u>Vote</u>
Hartinger, Jasper	Yes
Cronin, Steve	Yes
Pinsonneault, Jim	Yes

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

---

Chief Clay Schulz  
Chief Josh Finke  
Tatro, Scott

Yes  
Yes  
Excused