

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE PUBLIC WORKS & UTILITY COMMITTEE
Monday, July 13, 2020, at 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Chairman – Nate Fiene at 4:30 p.m.

2. Welcome, introductions and acknowledgement of guests.

None.

3. Roll Call by Recording Secretary Coleman:

Nate Fiene {C}	Present
Hooshang Zeyghami	Present
Jon Ziegler {VC}	Present
John Jensen	Present
Tom Hubbard	Present

4. Approval of 6/08/20 minutes.

M/S/P Ziegler/Hubbard: Approve the minutes from the meeting 06/08/20 meeting.
Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

Public Comments.

None

Join Zoom Meeting by Computer (audio only meeting to make comments):
<https://zoom.us/j/92159521496>

Join Zoom Meeting by Phone (audio only meeting to make comments):
+1 312 626 6799 US (Chicago)

Meeting ID: 921 5952 1496

ACKNOWLEDGE WORK PRODCUT TRANSMITTALS

5. Acknowledgement of water and sewer permits and applications.

None.

EDUCATION, PRESENTATIONS, AND REPORTS

6. May 2020 Public Works and Utilities Budget Status Report

Wodalski provided the Committee with a budget update for the Public Works funds in the general fund as well as the three utility funds of water, sanitary sewer and storm water. Expenses to date are trending similar to expenses at this same point in time as 2019. It was asked if COVID-19 has had an impact on costs and Wodalski stated there doesn't appear to be any significant impacts from COVID-19 at this time.

M/S/P Zeyghami/Jensen: Acknowledged Budget Status.
Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

POLICY DISCUSSIONS AND RECOMMENDATIONS

7. Tanya/Tricia Lift Station Design Contract

Wodalski stated the Village began replacing all of the older vacuum primed pump stations several years ago. The Village has replaced 3 out of the 4 stations in the last 4 years. Becher Hoppe was the designer for the other three and staff is recommending they be hired for this station as well to keep design consistent. This contract is \$5,000 higher due to site constraints so there will need to be some additional alternatives and analysis needed as compared to the past stations. Wodalski went over time frame and construction is expected to start next year.

Zeyghami asked if the problems we had with the Mesker station was due to the Engineer. Wodalski stated it was a contractor issue on that project and not an Engineering problem. Hubbard asked if they are moving the Tanya/Tricia station. Wodalski said we don't know at this time and that is the purpose of including the alternatives analysis on the design contract. Wodalski said at the end of Tricia there is walking path and Village owned property, but we would have to relay a sewer main to get there. The Village will have to find where a new station could fit. It has been told to us by staff, that historically this was only supposed to be a temporary location.

An alternative will also look at the possibility of constructing a gravity sewer line to the Ryan St Lift Station. Zeyghami asked what the estimated cost for the project is. Wodalski stated the estimated construction cost is \$350,000 and if you add in the design

fees about \$400,000 is estimated for the cost of lift station. Zeyghami ask if the Ryan St lift station could handle the extra capacity. Wodalski said the Ryan Street has extra capacity right now and there is also an opportunity to install another pump in that station.

M/S/P Zeyghami/Hubbard: Recommend the Village Board Approve the Engineering Services Contract with Becher Hoppe for \$38,000 for the replacement of the Tanya/Tricia Lift Station.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

8. Surplus Auction Items

Wodalski stated the Village has received delivery of plow trucks and other pieces of equipment that were ordered in 2019 and early 2020. With the new equipment now here, there is no room to store the existing equipment and it is time to sell those items. The equipment to be sold are: a skid loader, leaf truck, and 3 plow trucks along with other miscellaneous items stored in the shop that have little to no useable value to the Village anymore. Staff has begun to do some house cleaning to try and create more storage in the shop and are finding items that don't need to be held onto anymore. Wodalski then went through the pictures and brief description of the items to be auctioned. If everything sells at the estimated values, \$46,400 will be put back into the equipment fund.

M/S/P Jensen/Ziegler: Approved Surplus Auction Items

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

9. Sealcoating of Water and Sewer Utility Facilities

Swenson indicated we have ten facilities to be sealed which are a mix of lift stations, well houses and water towers. The Village asked five contractors for proposals and received three proposals back. The proposal from Jet Black was just under \$6,000. We don't want to wait another season because some might be in disrepair by then.

M/S/P Ziegler/Jensen: Recommend Approval of the Sealcoating of Water and Sewer Utility Facilities contract with Jet Black for \$5,966.64.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
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Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

RESOLUTIONS/ORDINANCES

None.

FUTURE ITEMS

10. Next Meeting date(s):

a. Monday, August 10, 2020, @ 4:30 p.m.	Regular Meeting
b. Monday, September 14, 2020, @ 4:30 p.m.	Regular Meeting
c. Monday, October 12, 2020, @ 4:30 p.m.	Regular Meeting
d. Monday, November 9, 2020, @ 4:30 p.m.	Regular Meeting

11. Topics for future meetings.

None.

12. Remarks from Administrator

None.

13. Remarks from Staff

- CIP Project Status Updates:
 - Harlyn Ave Lift Station – this Wednesday wrapping up final grading
 - Weston School Neighborhood East Reconstruction – contractor will start last week in July with 2 crews. We have liquidated damages included in the contract, so if they run over we have that covered.
 - Crestwood Acres Addition Reconstruction – Staff has received 3 proposals for the design contract.
 - Ryan St Utility Extension River Crossing – last month a scoping meeting was held with Clark Dietz. The next step is to get the wetland delineation, survey and soil borings completed.
 - Staff is working with Attorney Yde on a Developer's Agreement with SC Swiderski for their Callon Ave apartment project. The project includes looping the water main on Callon Ave to Field Crest Ln and reconstructing the street due to that.

Operations Staff Updates

- Watermain Flushing -completed
- 2020 Street Maintenance Activities
Raczkowski stated Ross Avenue will be closed starting tomorrow between Birch St and County Rd X for repaving. CPR is planning to begin the Schofield Ave Concrete Repairs the week of July 27.
Alta Verde Street drainage project is yet to begin.

Swenson indicated there have been a lot of TDS Digger's Hotline tickets submitted recently.

This year a translated version of the Annual Water Quality Drinking Report in Hmong was uploaded to the Village website.

Staff will be working on submitting the sanitary CMAR this next month.

14. Remarks from Committee Members

None.

15. Announcements

ADJOURNMENT BY 4:53 P.M.