



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, September 21, 2020, at 6:00 p.m.**

- 1. Board of Trustees Meeting called to order by President Maloney**  
President Maloney called the meeting to order at 6:28 p.m.
- 2. Pledge Allegiance to the Flag**
- 3. Roll Call by Clerk for Board of Trustees**

<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES (by phone 7:24 p.m.)</b>
<b>Ziegler, Jon</b>	<b>YES (by phone)</b>

**PUBLIC COMMENTS**

No public comments

**BOARD OF TRUSTEES NOMINATIONS AND APPOINTMENT OF VICE-PRESIDENT**

- 4. Nominations**

*Motion by White, second by Fiene to table nominations for Board of Trustee Vice-President appointment until later in the meeting when Trustee Xiong can participate.*

**Yes Vote: 6    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>-----</b>
<b>Ziegler, Jon</b>	<b>YES</b>

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Trustee Xiong joined the meeting at 7:24 p.m. and President Maloney took nominations for Vice-President.

**Meinel nominated Jon Ziegler, Ermeling nominated Loren White, Xiong nominated Nate Fiene.**

Roll call of nominations

<b>Ermeling, Barb</b>	<b>Loren White</b>
<b>Fiene, Nate</b>	<b>Nate Fiene</b>
<b>Maloney, Mark</b>	<b>Jon Ziegler</b>
<b>Meinel, Steve</b>	<b>Jon Ziegler</b>
<b>White, Loren</b>	<b>Loren White</b>
<b>Xiong, Yee</b>	<b>Nate Fiene</b>
<b>Ziegler, Jon</b>	<b>Jon Ziegler</b>

Since none of the nominees were in the majority, Fiene requested this be moved to next meeting, which is Monday, October 5, 2020.

5. **Appointment**  
There was no appointment made

**PRESENTATION**

6. **Jon Wallenkamp – Draft Presentation for Municipal Facilities**

Jon Wallenkamp from Kueney Architects - 7305 W. Wisconsin Ave. Wauwatosa, WI, did a draft presentation of the Weston Municipal Facilities. He showed a video along with a power point presentation of what the building consisted of in 1956, the improvements throughout the years, what it looks like now, and what the proposed new building would look like. The presentation also included what the current building is lacking and what conditions can be improved upon to be more efficient.

Discussion was had about the draft plan regarding the 2<sup>nd</sup> level, the fuel station, and the overall layout. It was decided to have Jon come back to the next meeting (October 5, 2020) with refinements to the building and to have further discussion.

The Video and power point presentation will be put on the Village's website for the public to see once these refinements are made.

**MINUTES FROM PREVIOUS MEETINGS.**

7. **8/10/2020 Special Board of Trustees Meeting**

***Motion by Ermeling, second by Fiene to approve the minutes.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

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Trustee	Voting
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**8. 8/17/2020 Board of Trustees Meeting**

*Motion by Meinel, second by Fiene to approve the minutes.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

Trustee	Voting
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS**

- 9. Community Development Authority
- 10. Everest Metro Police Commission
- 11. Extraterritorial Zoning
- 12. Finance
- 13. Human Resources
- 14. Joint Extraterritorial Zoning and Plan Commission
- 15. Joint Review Board
- 16. Parks & Recreation
- 17. Plan Commission
- 18. Public Works
- 19. SAFER
- 20. Tourism
- 21. Zoning Board of Appeals

*Motion by White, second by Fiene to acknowledge the reports/minutes from # 14.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

Trustee	Voting
Ermeling, Barb	YES

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<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>

**REPORTS FROM DEPARTMENTS**

**22. Administrator**

Donner said his report was included in the packet. He will talk about the Wandering Springs plat under new business and routes to recovery.

**23. Clerks**

Weinkauf stated she had her report in the packet. Fiene asked about mail-in ballots and if the voter didn't sign the envelope certificate, or have a witness signature, is the Village trying to contact them to have it corrected. Weinkauf stated that if an absentee ballot comes back incomplete a phone call, email, or letter is sent in an attempt to have it corrected.

**24. Finance**

No Comments.

**25. Fire/EMS**

Savage didn't have a report as they were busy with the Presidential visit. He did state that a budget meeting for SAFER is scheduled for Wednesday, September 23rd at the Rib Mt. Fire Station.

**26. Parks & Recreation**

No comments.

**27. Plan/Dev**

No Comments.

**28. Police**

Chief Schulz stated that they've been working on two very high-profile cases which involved a high-speed pursuit in the last month. He also stated that they both came to successful conclusions with taking them into custody with no injuries, and that the surrounding officers did a great job assisting Everest Metro.

White asked the Chief if his report was in the New format through their CAD system which he stated it was.

**29. Public Works**

Wodalski stated on Monday, September 28<sup>th</sup> there is going to be a pre-construction meeting for Business 51.

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30. **Technology**  
No Comments.

**WORK PRODUCT TRANSMITTALS**

31. **August Building Permits**

*Motion by Fiene, second by Meinel to acknowledge the August Building permits.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**CONSENT AGENDA**

- 32. Requests to pull items out of consent consideration
- 33. Vouchers – 53040-53084, 53085-53104(p/r), 53105-53202, and 90033.
- 34. Slide Repairs at Aquatic Center
- 35. Painting of Restrooms and Shelters
- 36. Machmueller Shelter Roof Replacement
- 37. Action on consent agenda items

*Motion by Fiene, second by Ermeling to approve Consent Items 33-36.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**ORDINANCES**

38. **Ordinance No. 20-013: An Ordinance to Amend Figure 5.02(2) and Section 94.12.08(4) within Chapter 94 of the Municipal Code, Affecting Hard or Gravel Surface Setbacks.**

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*Motion by White, second by Meinel to approve Ordinance No. 20-013.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**RESOLUTIONS**

- 39. Resolution No. 2020-012 to approve Compliance Maintenance Annual Report (CMAR) for Weston Sewer Utility and Submit to the Wisconsin Department of Natural Resources**

*Motion by Fiene, second by White to approve Resolution No. 2020-012.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

- 40. Resolution No. 2020-013 to approve combining Wards 1-13 into one reporting unit for voting purposes**

*Motion by Ermeling, second by Fiene to approve Resolution No. 2020-013. Q/Fiene asked if there would be one reporting unit for all elections going forward or is this only for the upcoming Presidential election. Weinkauff stated it would be for all elections going forward unless County Supervisors were on the ballot and then it would be separated by ward. She would then need to bring a resolution to the Village Board for that.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES

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Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**UNFINISHED BUSINESS**

**41. Discussion and action on formation of an Ad-Hoc Building Committee**

Discussion was had on putting an ad-hoc building committee together regarding the new municipal center. Maloney stated there are good people in the community that would do a good job such as engineers, architects, police, fire, Village staff, and committee members.

White asked what authority would the committee have, and the board concluded it would just be advisory. They would have no voting authority.

Board members were asked to email candidates to Administrator Donner, and he'd put a list together (between 8-12 candidates) for discussion at the October 5, 2020.

**NEW BUSINESS**

**42. Committee Meeting Schedule**

Donner reviewed the new meeting schedule.

1<sup>st</sup> Monday of the Month – Open to schedule meetings as needed

2<sup>nd</sup> Monday of the month – Public Works at 4:30, Plan Commission at 6:00

3<sup>rd</sup> Monday of the month – Finance at 4:30, Board at 6:00 (Tourism 1<sup>st</sup> month of each qtr, before Finance)

4<sup>th</sup> Monday of the month – Open to schedule meetings as need

**Meet as Needed** - Park and Rec, Human Resources, Zoning Board of Appeals, Joint Review Board, and Community Development Authority.

**43. Class B Beer License for AmericInn, 4115 Barbican Ave**

*Motion by Ermeling, second by White to approve the Class B Beer License for AmericInn, 4115 Barbican Ave.*

Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES

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Xiong, Yee	YES
Ziegler, Jon	YES

44. **Class B Beer and Class B Liquor License for El Charro, 1711 Schofield Ave.**

*Motion by Fiene, second by Meinel to approve the Class B Beer and Class B Liquor License for El Charro, 1711 Schofield Ave.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

45. **Trick-or-Treating**

Donner stated that the area administrators have been checking with other communities to see what they were planning. Weinkauff stated at the municipalities meeting on Sept. 16 they would like to see the area communities all have trick-or-treating on the same day to keep everyone in their own community. They are looking at Oct. 31<sup>st</sup> from 4-7 p.m. She also stated that the Health Department is working on guidelines and will be getting those out to all the communities.

Chief Schulz stated that its going to be up to residents if they want to participate in trick-or-treating, and if not, they can just leave their lights off.

46. **Motion to RESCIND action taken by the Village Board at its June 1, 2020 meeting of the Board as follows:**

*Motion by Maloney second by Fiene to terminate the agreement with SAFER.*

A lengthy discussion was had by the board and that it accomplished what it needed. It was also discussed that there has been a lot more cooperation but would like to see what changes have all been made, and that we need to move forward, while being transparent and sending a message to the surrounding communities that we need to work with each other.

Maloney commented that Kronenwetter should have a chance to have a seat at the table and not Marathon. He would also like to see us join forces with Riverside.

Since there is going to be a SAFER meeting on Wednesday, Sept. 23 and there is going to be discussion there, the board decided to bring this agenda item back at the next meeting which will be Monday, October 5<sup>th</sup>, and make a final decision then.

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**47. Norcon Land Purchase and Development Agreement**

This item should have been taken off of the agenda.

**48. Change Order #1 for Utility Improvement Project on Frontage Road & Evergreen St**

*Motion by White, second by Fiene to approve change order #1 for Utility Improvement Project on Frontage Road & Evergreen Street with an increase in contract cost of \$10,582.50 for a total of \$186, 186. Q/White asked where the funds are coming from. Wodalski stated they were coming from the water utility and not the general fund.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**49. Change Order #1 for Weston School Neighborhood East Reconstruction Project**

*Motion by Fiene, second by Meinel to approve change order #1 for Weston School Neighborhood East Reconstruction Project.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**50. 2020 Sanitary Sewer Manhole Lining Project**

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***Motion by Fiene, second by Ermeling to approve 2020 Sanitary Sewer Manhole Lining Project for a total cost of \$30,053.80.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>

**51. Ice Rinks and Warming House**

***Motion by White, second by Fiene to open the outdoor ice-skating rink with no warming house for the 2020-2021 season.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>

**52. Agreement with Joe Buska to allow private driveway within R.O.W. of future extension of Connie Lane.**

***Motion by Meinel, second by Fiene to approve the agreement with Joe Buska to allow private driveway within R.O.W of future extension of Connie Lane. Q/White asked about an agreement. Donner stated he just wanted to make sure the board was ok with coming up with an agreement.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>

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White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**53. Routes to Recovery Update**

Donner stated Trautman made the submittal for the first reimbursement and that Crowe had talked to TDS about the possibility of extending the broadband to the rural areas, to help students with internet service, however, is not a possibility at this time. Donner also stated that the County is looking into options to help rural students.

Meinel asked if staff could check with the NTC or UW Stevens Point at Wausau and if they had some kind of program that would be beneficial on improving communication.

**54. Handbook for Elected and Appointed Officials**

Maloney stated this is a work project by Loren White and wanted the trustees to review it. White stated his intent was for the Board to go over it a chapter at a time and see if this is something the board should adopt as a guidebook.

Maloney asked that the board look at Chapters 9 and 10, and appendix A to discuss at the October 5, 2020 meeting.

**55. 2021 Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program Agreement.**

*Motion by Ermeling, second by White to approve the 2021 Marathon County Responsible Units of Recycling Cooperative Waste, Reduction, Reuse, and Recycling Education Program Agreement*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

**ATTORNEY REFERRALS**

There were no referrals.

**MOVE TO CLOSED SESSION PER 19.85(1)(e)**

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Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Tommy Docks land purchase
- SBA Towers Lawsuit
- Discussion of possible land purchase(s)

And

**MOVE TO CLOSED SESSION PER 19.85(1)(g)**

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- SBA Towers Lawsuit

***Motion by Ermeling, second by Meinel to convene to closed session at 8:34 p.m.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>

**RECONVENE TO OPEN SESSION**

***Motion by Xiong, second by Fiene to reconvene to open session at 10.32 p.m.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>

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**POSSIBLE ACTION ON CLOSED SESSION ITEMS**

- Tommy Docks land purchase

*Motion by Ermeling second by Fiene to sell the property located along Progress Way to Tommy Docks for \$25,000 an acre and \$20,000 for the pond, not including 1.86 acres located south of the ANR pipeline easement.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Meinel, Steve	YES
White, Loren	YES
Xiong, Yee	YES
Ziegler, Jon	YES

- **SBA Towers Lawsuit**  
No action taken.
- **Discussion of possible land purchase(s)**  
No action taken.

**REMARKS FROM TRUSTEES**

No Comments.

**REMARKS FROM THE PRESIDENT**

No Comments.

**FUTURE ITEMS**

Next meeting date(s):

- October 5, 2020, Special Joint Finance and Board of Trustees Meeting at 4:30 p.m.
- October 5, 2020, Special Plan Commission Round Table Meeting at 6:00 p.m.
- October 19, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- November 16, 2020, Board of Trustees Regular Meeting at 6:00 p.m.

**ADJOURN**

*Motion by Fiene second by Xiong to adjourn the meeting at 10:37 p.m.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES

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<b>Fiene, Nate</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Meinel, Steve</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>