

Accessory Structure

Residential Permit
Village of Weston/ETZ



4747 Camp Phillips Rd
Weston, WI 54476

FULL COMPLETION OF THE ONLINE EVOLVE APPLICATION IS REQUIRED

DETACHED ACCESSORY STRUCTURE FOR RESIDENTIAL USE

A detached accessory structure is a building that serves a principal use on a property, such as a house. These structures often include yard sheds (200 sq ft or less) or detached garages (201 sq ft or more).

ONLINE EVOLVE APPLICATION

All building permits are applied online through the Village of Weston’s online portal, Evolve. You can access this portal at www.westonwi.gov/epermits. You will need to create an account before applying for a building permit.

To apply, you will need to click on “Permit Application” on the left side of the page.

- Under Category, select Residential Building.
- Under Type, select Accessory Building.

BUILDING PERMIT REQUIREMENTS

- Does the site plan include the components listed below? Yes No
- Has the site plan been uploaded into Evolve? Yes No
- Do the building specifications include the components below? Yes No
- Have the building specifications been uploaded into Evolve? Yes No

Site Plan Required. A site plan is an aerial view of the property laying out all structures and dimensions of the lot. The site plan shall show the following features: subject site with lot dimensions, parcel lines, buildings, fences, driveways, and existing front, interior, rear yard setbacks; and distance from house.

Building Specifications including the cross sections for the wall, trusses and headers, grade beam details, concrete slab specifications or footings; floor plans showing all windows and doors, siding, and roofing material.

APPROVED BUILDING MATERIALS

- Roofing** Wood shakes, shingles, clay, concrete, metal tiles, metal, or rubber membrane.
- Siding** Wood, masonry, concrete, vinyl, horizontal metal lap, T-111, or smart siding.

Zoning District	Front Setback (ft)	Street Side Setback (ft)	Interior/Rear Setback (ft)	Hard Surface Interior/Rear Setback (ft)	Hard Surface Front/Street Setback (ft)	Minimum Building Separation (ft)	Accessory Building Maximum Height (ft)	Maximum Accessory Structure Floor Area (sq ft)
AR	50	30	15	6	10	10	35	1,600*
RR-5	50	30	15	6	10	10	35	1,600*
RR-2	50	30	15	6	10	10	35	1,600
SF-L	50	30	12	3	5	10	20	1,200
SF-S	30	20	6	3	5	10	20	1,000
2F	30	20	6	3	5	10	20	800
MF	30	30	6	6	10	10	20	10% of lot area
MH	20	20	6	3	5	10	15	350
RM	50	50	40	10	15	10	35	1,600*

* 2,500 sq ft on parcels that exceed 10 acres

Principal Land Use	Zoning District	Maximum Permitted Type & Quantity of Accessory Structure	Minimum Distance from Other Buildings
Single-Family Detached Residence	FP, AR, RR-5, RM RR-2, SF-L, SF-S	5 1 Detached Garage; and 1 Utility Shed; and 1 Gazebo or Residential Greenhouse	10 ft
Two-Family or Townhouse Residence	2F	1 Utility Shed, Gazebo, or Residential Greenhouse per Housing Unit	10 ft
Multi-Family Residence (not including Townhouse)	MF	As approved through Site Plan Procedures in Section 94.16.09	10 ft
Mobile or Manufactured Home	MH	1 Utility Shed and 1 Carport or 1 Detached Garage	5 ft from your home and 10 ft from all other buildings
<ol style="list-style-type: none"> 1. Each Utility Shed within the MH zoning district shall not be greater than 144 square feet in floor area with a 5-foot building separation. 2. Each Carport within the MH zoning district shall not be greater than 200 square feet in floor area with a maximum width of 10 feet. 3. Each Detached Garage within the MH zoning district shall not be greater than 344 square feet in floor area with a maximum width of 14 feet. 			

Did you forget to upload a document into Evolve? You can add more items to your permit by logging into your account and clicking on 'My Permits' on the left side of the page. Click on the appropriate permit. Under Documents, click 'Upload New Document'. Upload any missing documents.

Any questions? Call 715-241-2613 or email plandev@westonwi.gov