

EFFECTIVE DATE: **January 21, 2026**

2026

FEE SCHEDULE

TOWN OF WESTON

CLERK

VILLAGE CLERK

(715) 359-6114

clerks@westonwi.gov

TOWN CLERK

(715)241-8209

twclerk@westonwi.gov

All credit/debit card transactions shall incur a 3.25% + \$1.00 convenience fee.

E-check transactions shall incur a \$.64 convenience fee.

ANIMAL LICENSING FEES

| Class | Fee Description | Fee |
|---------------------------------------|---|-------------------------------------|
| Animal Fancier | Foster Animal Rescue | NO FEE |
| | All Other Uses, Annual Fee | \$20.00 + Animal License Fee/Animal |
| Backyard chickens on residential lots | Annual Fee | \$35.00 |
| Commercial Animal Establishment | Non-Municipal Animal Shelter | NO FEE |
| | Pet Shops/Store, Annual Fee | \$100.00 |
| | All Other Uses, Annual Fee | \$100.00 |
| Dogs | Unaltered, Annual Fee (Prior to March 31) | \$30.00 |
| | Unaltered, Late Fee | \$50.00 |
| | Spayed/Neutered, Annual Fee (Prior to March 31) | \$20.00 |
| | Spayed/Neutered, Late Fee | \$50.00 |
| Kennel License | Annual Fee | \$100.00 |

BUSINESS LICENSING FEES

| Class | Fee Description | Fee |
|--------------------------------|---|--------------------|
| Adult Orientated Establishment | Annual Fee | \$1000.00 |
| Adult Escort | Annual Fee | \$300.00 |
| Alcohol/Liquor | Class A Beer License | \$350.00 |
| | Class A Combination Beer and Liquor | \$600.00 |
| | Class B Beer License | \$100.00 |
| | Class B Combination Beer and Liquor | \$600.00 |
| | Class B Reserve Liquor | \$10,000.00 |
| | Provisional Class A Beer, A Liquor, B Beer and B Liquor | \$15.00 |
| | Class C Wine | \$100.00 |
| | Temporary Class "B" (Picnic), Beer | \$10.00 |
| | Temporary Class "B" (Picnic), Wine | \$10.00 |
| Operator/Bartender | New Application (Provisional Included) | \$45.00 |
| | Renewal | \$40.00 |
| | Provisional (Renewal Only/Late Fee) | \$15.00 |
| | Temporary | \$10.00 |
| Cigarette | Annual Fee | \$100.00 |
| Direct Sellers | Year | \$200.00 |
| | 6-Months | \$100.00 |
| | Month | \$50.00 |
| Hotel/Motel Establishment | Annual Fee | \$150.00 |
| Junk/Salvage Yard | Annual Fee | \$300.00 |
| Mobile Food Vendor | Annual Fee | \$25.00 |
| Pawnbroker | Annual Fee | \$210.00 |
| | Billable Transaction | \$1.50/Transaction |
| Secondhand Article Dealers | Annual Dealer's Fee | \$27.50 |
| | Annual Dealer Mall/Flea Market Fee | \$165.00 |

Annual Secondhand Jewelry Dealer's Fee

\$30.00

OTHER SPECIAL FEES

| Class | Fee Description | Fee |
|-----------------------|-------------------------------------|-------------------|
| Copies and Look-Up's | Assessor File Look-Up Fee | \$10.00/File |
| | Assessment Letters | \$40.00/Request |
| | Copy of Municipal Code | \$50.00 + Tax |
| | Email Documents (10MB Max) | \$0.25/File |
| | General Copy (Black and White) | \$0.25/Copy + Tax |
| | General Copy (Color) | \$0.50/Copy + Tax |
| | Voter Registration List | \$35.00 + Tax |
| Garbage and Recycling | 45/95-Gallon Collection, Annual Fee | \$205.50 |
| | Garbage Bag Sticker | \$2.00 |
| | Recycling Sticker | \$2.00 |

DEPARTMENT OF PLANNING AND DEVELOPMENT

DIRECTOR/ZONING ADMINISTRATOR

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PLANNING TECHNICIAN

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Please note:

All fees within this section also pertain to the joint Town and Village of Weston Extraterritorial Zoning (ETZ) Area.

Failure to obtain and file a permit or application shall result in a stop work order and the permit fees are TRIPLED. Please visit The Planning and Development Department’s Permits and Applications page for permit applications and details at www.westonwi.gov/epermits

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PUBLIC HEARING FEES

| Class | Fee Description | Fee |
|------------------------------|-------------------------------------|----------|
| Rezoning | Map Amendment | \$350.00 |
| | Text Amendment | \$300.00 |
| Comprehensive Plan Amendment | Map Amendment | \$500.00 |
| Conditional Use: | New | \$250.00 |
| | Amendment to Conditional Use Permit | \$250.00 |
| | Appeal of Decision to the Board | \$400.00 |
| Zoning Board of Appeals: | Variance | \$400.00 |
| | Interpretation | \$250.00 |
| | Appeal of Decision | \$400.00 |
| Street Vacation | | \$500.00 |
| Recording/Filing Fees | | \$50.00 |

LAND DIVISION FEES

| Class | Fee Description | Fee |
|---------------------------|--|-----------------------------------|
| Certified Survey Map: | Plat of Survey or Boundary Survey | \$50 |
| | Standard Certified Survey Map – no street vacation | \$150.00 |
| | Certified Survey Map with Street Dedication (PC and Board) – | \$350.00 |
| Parcel Combination | | \$50 + filing/recording fees |
| Subdivision Plat Review: | Concept Plat Review | \$200.00 |
| | Preliminary Plat Review | \$500.00 + \$10.00/Lot over 20 |
| | Final Plat Review | \$300.00 + \$10.00/Lot over 20 |
| | Amendment or Revision | \$300.00/Revision |
| Parkland Dedication Fees: | Single Family Detached Residence | \$244.00/Lot |
| | Two-Family Residence | \$446.00/Lot |
| | Multiple Family Dwelling Units, 1 Bedroom | \$138.00/Unit |
| | Multiple Family Dwelling Units, 2 Bedroom | \$204.00/Unit |
| | Multiple Family Dwelling Units, 3+ Bedroom | \$244.00/Unit |
| Consultant Review Fees | | Cost |

COMMERCIAL PERMIT FEES

| Class | Fee Description | Fee |
|-----------------------|--|---|
| Zoning and Occupancy: | Zoning Permit | Included in Fees |
| | Occupancy Inspection and Certificate | \$150.00 |
| | Add On: Occupancy Re-Inspection | +\$100.00 |
| Site Plan Review: | Minor Site Plan Amendment/Accessory Structure Plan Review | \$300.00 |
| | Complete Site Plan Review < 1 acre | \$600.00 |
| | Complete Site Plan Review > 1 acre | \$800.00 |
| | New Construction – Large Retail/Commercial Services | \$850.00 + \$10.00/Acre over 10 Acres |
| | New Construction - Large Retail/Commercial Services over 75,000 ft ² | \$1000 + \$10.00/Acre over 10 Acres |
| | Partial Site Plan Review or Amendment/Revision to approved Site Plan - General Site Plan showing setbacks, Architectural Review & Facade, Landscape Plan, Parking Lot Plan, Utility Plan, Grading Plan, Erosion Control, (Stormwater Agreement & Stormwater Plan – see Drainage review fees) | \$200.00 each as needed |
| | Add On: Consultant Fees | Cost |
| | Add On: Plan Commission Review | \$200.00 |
| Early Start Permit: | Footings and Foundation | \$200.00 |
| Building Permit: | All Projects | \$.11/ft ² |
| | Minimum Fee | \$200.00 |
| | Maximum Fee | \$5,000.00 |

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| Drainage Review: | Multiple Family Dwelling Units (3+ units) | \$200.00 |
| | Multiple Family Dwelling Units (3+ units) (Over 1 acre) | \$300.00 |
| | Commercial and Industrial | \$200.00 |
| | Commercial and Industrial (Over 1 acre) | \$300.00 |
| Electrical: | Multi-family (over 2 units) (new, additions & remodel) | \$0.12 per sq. ft. plus service size fee & additional metering |
| | Minimum Fee \$200.00 | |
| | Maximum Fee \$5,000.00 | |

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| | | fee (per meter) – (Min. fee \$200.00) |
| | Local Business, Institutional & Office Buildings (new, additions & remodel) | \$0.11 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$200.00) |
| | Manufacturing & Industrial Buildings (new, additions & remodel) | \$0.07 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$200.00) |
| | Warehouses (new, additions & remodel) | \$0.06 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$200.00) |
| | Building Shells (new) | \$0.06 per sq. ft. plus service size fee & additional metering fee (per meter) – (Min. fee \$200.00) |
| | Service Change – 200 AMPS, Single Meter | \$105.00 |
| | Service Change – 400 AMPS, Single Meter | \$105.00 |
| | Service Change – 600 AMPS, Single Meter | \$105.00 |
| | Service Change – 800 AMPS, Single Meter | \$125.00 |
| | Service Change – 1,000+ AMPS, Single Meter | \$150.00 |
| | Add On: Multiple Metering | +\$10.00/Meter |
| Electrical Inspection Fees | Inspection Fee per Inspection (rounded up to nearest hour) | \$125.00/Hour |
| | Re-Inspection Fee – per Inspection | \$100.00 |
| Solar Photovoltaic (PV) | Commercial Small (7.5 KW and less) | \$100.00/hr |
| | Commercial Large (over 7.5 KW) | \$100.00 |
| Plumbing Permit | All Projects | \$200.00 |
| HVAC Permit | All Projects | \$100.00 |
| Roofing Permit | All Projects | \$100.00 |
| Cell Tower/Site Modifications | Class 1 – New – requires separate site plan application & approval | \$500.00 |
| | Class 2 – Antennae & Electrical changes | \$200.00 |
| Signs: | Permanent, Wall Signs | \$75.00 + \$1.00/ft ² over 50 ft ² |
| | Permanent, Freestanding Signs (Single Business) | \$125.00 + \$1.00/ft ² over 50 ft ² |
| | Permanent, Development Signs (Multiple Businesses) | \$175.00 + \$1.00/ft ² over 100 ft ² |
| | Existing Permanent, Freestanding or Development Sign, Panel Replacement | \$30.00/Sign |
| | Add On: Electrical Permit, New Signs/Lighting Upgrades/VMS | \$50.00/Sign |
| | One-Time Use Sign (60-day use max), Non-Residential (>32 and <_ 64 sq ft) | \$50.00/Sign |
| | Special Exceptions (Signs) – Requires Plan Commission Approval | \$250.00 + Cost of Sign Permit |
| Parking Lots: | Repaving/Resurfacing/Restriping | Permit included in site plan review fees |
| Driveways | New | \$100 |
| | Repair | \$50 |
| | Temporary (Construction access) | \$100 |

RESIDENTIAL PERMIT FEES

| Class | Fee Description | Fee |
|-------------------------|--|--|
| Zoning and Occupancy: | Zoning/Pre-Application Permit | Included |
| | Occupancy Inspection and Certificate | Included |
| Early Start Permit: | Footings and Foundations | \$100.00 |
| Building Permit: | Plan Review - New One and Two-Family Residence (Includes Finished Floor Area and Garage Area) | \$400.00 + \$12.00/100 ft ² over 1,500 ft ² |
| | Inspection Fees - New One and Two-Family Residence (Includes Finished and Unfinished Floor Area and Garage Area) | \$650.00 + \$25.00/100 ft ² over 1,500 ft ² |
| | Add On: State of Wisconsin UDC Seal | \$40.00 |
| | Manufactured Home Installation | \$300.00 |
| | 1 & 2 Family Interior Structural Remodel | \$150.00 + \$20.00/100 ft ² over 200 ft ² plus all plumbing, electric and HVAC fees if applicable |
| | 1 & 2 Family Interior Non-Structural Remodel | \$50.00 + \$20.00/100 ft ² over 200 ft ² plus all plumbing, electric and HVAC fees if applicable |
| | Add On: Plumbing Inspection, Non-Structural/Structural Remodel | \$45.00 |
| | Add On: Electrical Inspection, Non-Structural/Structural Remodel | \$45.00 |
| | Add On: HVAC, Non-Structural/Structural Remodel | \$45.00 |
| | Home Additions (Includes Plumbing, Electrical and HVAC) | \$250.00 + \$20.00/100 ft ² over 200 ft ² |
| | Attached Garage Addition (Principal Structure) (Includes Electrical, Plumbing and HVAC) | \$100.00 + \$20.00/100 ft ² over 200 ft ² |
| | Re-Roofing, Siding, Soffit and Fascia | \$60.00 |
| Electrical: | Electrical Service Upgrade/Relocate | \$75.00 |
| | Re-wiring/Circuit Extension/New Circuit – per circuit | \$10.00 |
| Solar Photovoltaic (PV) | Residential Rooftop System | \$200 |
| | Residential Ground Mounted System | \$250 |
| Plumbing: | Plumbing as Defined by the State of WI | \$50.00 |
| HVAC: | Installing/Replacing of Fireplace/Wood Stove/AC Unit/Furnace (AC unit included) | \$50.00/Unit |
| Completion Surcharge: | Single Family Detached and Two-Family Residence | \$1,000.00 |
| | <i>*Returned after completion and final inspection of both site and building.</i> | |
| Re-Inspection Fees | Charged after 1 st failed Inspection | \$75.00 |
| | 2 nd Reinspection | \$150.00 |
| | 3 rd and Subsequent Re-inspection | \$200.00 |
| Drainage Review: | Single Family Detached Residence/Zero Lot Line Structure | \$100.00 |
| | Two-Family Residence | \$150.00 |
| Accessory Structure | Up to 200 ft ² , Residential | \$40.00 |
| | 201 to 800 ft ² , Residential | \$60.00 + \$0.10/ ft ² |
| | Over 800 ft ² , Residential | \$120.00 + \$0.20/ft ² |
| | Non-Residential (Up to 2,000 ft ²) | \$300.00 + \$0.20/ft ² over 1000 ft ² |

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| | Add On: Plan Commission Review | + \$250.00 |
| | Add On: Plumbing Inspection, Accessory Structure | + \$40.00 |
| | Add On: Electrical Inspection, Accessory Structure | + \$40.00 |
| | Add On: HVAC, Accessory Structure | + \$40.00 |
| Driveway | New, Residential | \$75.00 |
| | Replacement or Expansion, Residential (Excludes Seal Coat) | \$50.00 |
| | Temporary (Construction Access), Residential | \$100.00 |
| Hardscape | Patio, fire pits, outdoor kitchens, retaining walls | \$50.00 |
| In-Home Business: | Home Occupation Permit | \$50.00 |
| | Residential Business Permit | \$100.00 |
| | Residential Sign Permit | \$50.00 |

MISCELLANEOUS PERMITS FEES

| Class | Fee Description | Fee |
|------------------------|---|----------------------------------|
| Deck: | New/Alteration/Addition | \$100.00 + Administrative Fee |
| | Repair (re-decking with like material exempt from permit) | \$50.00 |
| Fence: | Residential | \$40.00 |
| | Commercial, Institutional and Industrial | \$1000.00 |
| In-Ground Sprinkler: | Residential | \$60.00 |
| | Commercial, Institutional and Industrial | \$100.00 |
| Swimming Pool: | Portable, Removed Annually | No Permit Required |
| | Permanent, Above Ground | \$60.00 |
| | Permanent, In-Ground | \$100.00 |
| | Hot Tub, Indoor/Outdoor, Residential | \$60.00 |
| | Commercial Pool Indoor/Outdoor | \$200.00 |
| | Commercial Hot Tub Indoor/Outdoor | \$200.00 |
| Demolition: | Principal Structure | \$150.00/Structure |
| | Accessory Structure | \$75.00/Structure |
| | Manufactured Homes | \$100.00/Structure |
| Shoreland/Flood Zoning | Shoreland Grading | \$220.00 |
| | Shoreland Grading, Waterfront | \$300.00 |
| | Cutting Vegetation | \$30.00 |
| | Shoreland Zoning Permit | \$100.00 |
| Shoreland Restoration: | 1 to 500 ft ² | \$150.00 |
| | 501 to 1500 ft ² | \$250.00 |
| | 1500+ ft ² | \$350.00 |
| Ponds: | Decorative | No Permit Required |
| | Groundwater Pond | \$220.00 |
| | Diked Pond | \$275.00 |
| Tent Permit | | \$25.00 |
| Temporary Use Permits | Outdoor Sales | \$50.00 |
| | Outdoor Sales, Non-Profit | No Fee |
| | Outdoor Assembly or Special Event | \$100.00 |
| | Outdoor Assembly or Special Event, Non-Profit | No Fee |
| | Contractor's Project Office | \$50.00 |
| | Contractor's On-Site Equipment Storage Facility | \$50.00 |
| | On-Site Real Estate's Office | \$50.00 |
| | Relocatable Building | \$50.00 |
| | Season Outdoor Sales of Farm Products (Includes Christmas Trees) | \$25.00 |
| | Temporary Asphalt, Batch or Concrete, Stone Crushing and/or Processing Operations | \$200 |
| | Temporary Portable Storage Containers (Pods) - Residential | \$50.00 |
| | Temporary Shelter | \$50.00 |

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| | Unscreened Outdoor Storage Accessory to Industrial Use | \$50.00 |
| | Add On: Police Department Background Check | +\$25.00 |
| | Add On: Use of Tent | +\$25.00 |
| | Add On: Site Plan Review | See Site Plan Review Fees |
| | Add On: Plan Commission Review | +\$250.00 |
| Ditch Grade | | \$40.00/Hour |
| Fire/House Number Sign (includes installation & Pole | | \$75.00 |
| Lawn Mowing/Fine | | \$100.00 + Cost (1 st Mow) \$150.00 + Cost (2 nd Mow) \$200.00 + Cost (3 rd Mow) \$250.00 + Cost (4 th Mow) |
| Document Filing/Recording Fee | Due Process Hearing Fee | \$100.00 |
| Administrative Fee | Charged in half hour increments | \$50.00 \$30.00 |
| Streets and Public Property: | Special Event on Public Property | \$100.00 |
| | Add On: EMPD Assistance | +\$95.00/hour (2-hour minimum) |
| | Moving Permit, Principal Structures through Village | \$150.00 |
| | Moving Permit, Principal Structures into Village (PC Approval) | \$200.00 |
| | Moving Permit, Accessory Structures, Wide Load | \$50.00 |
| | Road Excavation, Utility | \$75.00 |
| | Road Excavation, Other | \$150.00 |
| | Snow Shovel/Fine | \$100 + Cost |
| | Street Privilege for Construction Materials, 30-days | \$100.00 |
| Zoning Compliance Letter: | Residential | \$25.00 |
| | Non-Residential | \$150.00 |
| Copies and Look-Ups: | Copy of Building Permit | \$0.0135/Page + tax (black & white) \$0.0632/Page + tax (color) |
| | Copy of Subdivision Code | \$10.00 + Tax |
| | Copy of Zoning Code | \$20.00 + Tax |
| | Copy of Town Map (8.5" x 11") | \$0.0135/Page + tax (black & white) \$0.0632/Page + tax (color) |
| | Copy of Town Map (11" x 17") | \$0.0135/Page + tax (black & white) \$0.0632/Page + tax (color) |
| | Copy of Black and White Maps (36" x 42") | \$5.00 + Tax |
| | Copy of Colored Town Map (36"X42") | \$11.00 + Tax |
| GIS Services: | Elevations, 2ft Contours | \$150/Section |
| | Aerials, Color | \$200.00/Section |
| | Miscellaneous Digital Data | \$25.00/Shapefile |
| | Labor | \$40.00/Hour |
| | Data on Flash Drive (1 GB) | \$5.00/Drive |