

# Village of Weston Park Department

An Overview of the Department over the past 15 +  
years

Report Date: 02/26/2018



# 2000 Staffing Levels

- 1 Director
- 1 Park Maintainer
- 2 Seasonal Park Maintainers - Typically start anytime between the middle of May or early June and work through approximately the 3<sup>rd</sup> week of August.
- 3 or 4 Seasonal Ice Rink Attendants - Typically work from late December through February.
- 25 – 30 Seasonal Aquatic Center Employees - Typically work from first week of June through August.

# Personnel Changes from 2000 to 2018

## ☐ 2003

- Director G. Stezenski announces that he will retire in June. S. Osterbrink is offered Director position.
- Park Maintainer B. Mroczenski starts in April to replace S. Osterbrink.
- J. Falkowski hired in April to manage construction of Eau Claire River Trail and as a full-time Park Maintainer once project is completed.

## ☐ 2009

- P. Seefeldt hired as a six month seasonal.

## ☐ 2010-11

- P. Seefeldt continues as a six month seasonal.

## ☐ 2012

- P. Seefeldt offered full-time position. Splits time with utility during winter months assisting with meter changes and street department assisting with snow removal.

## ☐ 2013

- P. Seefeldt leaves and position is not filled.

# Personnel Changes from 2000 to 2018 cont.

## ☐ 2014

- B. Mroczenski hired as Aquatic Center Manager. Works at Aquatic Center from May through August and Parks from September through April. Also performs manager duties during off months and assists with snow removal during winter season. No additional personnel hired to fill his summer maintainer duties.

## ☐ 2015-17

- S. Lake and J. Suchomski alternate weeks to assist Park Department from May through October each season but also assist Street Department at times and complete all rural ditch mowing and right of way mowing.

## ☐ 2016

- D. Phelps hired to split time with Parks in summer and streets in winter. Leaves in January 2017, position not filled.

## ☐ 2018

- Operator position advertised.

- ☐ Seasonal staffing has varied over the years partially due to alternate funding sources provided by the TIF, Forestry Grants and budget. There has been as many as five in 2003 and as few as two in 2016.

# 2018 Staffing Levels

- 1 Director
- 1 Park Maintainer/Arborist that splits time with office during months of December, January and February and also assists street department with snow removal during winter months.
- 1 Park Maintainer/Pool Manager that works as the full-time pool manager and completes most of the set-up and tear down of the Aquatic Center from May through the first week of September. September through April works in Park Department but also works on pool related items during these months such as hiring, programming, etc. Assists with snow removal on streets during winter season.
- 1 Street staff employee that assists the Park Department from May through October but is also responsible for all rural and rough area mowing during these months.
- 3 Seasonal Park Maintainers – Typically start anytime between the middle of May or early June and work through approximately the 3<sup>rd</sup> week of August.
- 3 or 4 Seasonal Ice Rink Attendants – Typically work from late December through February.
- 25-30 Seasonal Aquatic Center Employees – Typically work from first week of June through August.

# Facilities maintained in 2000

- ❑ 6 Parks, Aquatic Center, Public Safety Building and Municipal Center.
  - Yellowbanks Park – 17 acres.
  - Robinwood Park – 5 acres.
  - Sandhill Meadows Park – 2.5 acres.
  - Williams Park – 2.5 acres.
  - Kennedy Park – 38 acres.
  - Kellyland Park – 30 acres total but just 10 acres developed and maintained.
  - Weston Elementary and Kennedy Park warming houses, ice skating rinks and garbage removal.
  - Total Developed Acres Maintained – 75 acres.

# Facilities added from 2000 to 2018

## ☐ 2001

- Irrigation installed on two little league diamonds at Kennedy Park.

## ☐ 2002

- Landscaping and trees installed by staff in Business Park. Park staff responsible for maintenance.

## ☐ 2003

- Eau Claire River Trail Constructed.
- Shelter and Restrooms constructed at Sandhill Meadows Park.

## ☐ 2004

- Windmill aerator installed in Tricia pond. Park staff assumes responsibility for installation, removal and maintenance.
- Fountain installed in Business Park pond. Park staff assumes responsibility for installation, removal and maintenance. Aerator no longer installed around 2012.
- Weston Dog Park Constructed.

# Facilities added from 2000 to 2018

## ☐ 2004 Cont.

- 2004-2005 Machmueller Park – development started. Shelter, restrooms, entry road, parking lot and playground equipment installed.
- Shelter added at Yellowbanks Park.

## ☐ 2005/2006

- Park Department assumes maintenance responsibility for all 6.3 miles of landscape areas which equates to over 18 miles of area maintained with two boulevards and a median on each street. Areas maintained are Schofield Avenue, East Everest, Barbican, Valdre Springs, Camp Phillips, Weston Avenue, Westview, Stoneridge, Cranberry, Ministry, Franciscan, Birch, Meadow Rock and Cross Pointe Boulevard. Includes all maintenance of shrubs and shrub beds, trees, mowing and trimming, banners and banner poles, annual flowers and all decorative concrete structures. Included with the landscape areas park staff also acquired the maintenance and operation of 11 irrigation systems that irrigate the landscape areas and equates to 18+ miles of water lines. Staff currently maintains 15 irrigation systems total.

## ☐ 2007

- Machmueller baseball fields and remaining play areas completed. Parking lot and entry road paved.

## ☐ Miscellaneous additions. Not sure of the years.

- Park staff installs landscaping on Village of Weston signs and takes over maintenance of shrub beds.

# Facilities added from 2000 to 2018 cont.

## ❑ Miscellaneous cont.

- Park staff installs landscaping at Municipal Center and assumes responsibility for maintenance of trees and shrubs.
- Park staff installs landscaping at Farmers Market and assumes responsibility for maintenance of trees and shrubs.
- Park staff installs shrubs at Camp Phillips/Ross Avenue intersection and in front of fence by Weston Elementary School. Park staff responsible to mulch, trim and maintain these areas.

## ❑ 2008

- Skate Park constructed at Kennedy Park.

## ❑ 2009

- Fitness Trail constructed by park staff and installed at Machmueller Park.
- Disc Golf Course added at Machmueller removed in 2010.

## ❑ 2010

- Aerator installed in Windemere Oaks pond. Park staff responsible for installation and removal.
- 30 acres Business Park Conservancy developed with wildlife viewing platform, walking paths and two covered shelters.

# Facilities added from 2000 to 2018 cont.

## ☐ 2010 cont.

- Park Department takes over mowing of Ross Avenue corner from Fuller to Babl and round-a-bout. Staff installs landscaping in center of round-a-bout and bench area. Park staff responsible for maintenance of trees, shrub beds and emptying garbage weekly.
- Born Learning Trail added at Machmueller Park.
- Water Utility Acquires approximately 40 acres south of Yellowbanks Park for future wells sites.
- Speed slide added at Aquatic Center.

## ☐ 2011

- 3 Tee ball fields added at Machmueller Park
- Park staff installs 11-hole Disc Golf Course on 40 acres acquired by Weston Utilities south of Yellowbanks Park. Street staff install parking lot.

# Facilities added from 2000 to 2018 cont.

## ☐ 2011 cont.

- Birch Street Pedestrian Bridge constructed. Park staff responsible for emptying garbage cans weekly.

## ☐ 2013

- Large Baseball diamond at Kennedy Park expanded and irrigation installed.

## ☐ 2015

- 60 trees planted by staff in parks and boulevards. Staff hand waters for two years and wraps trees seasonally.
- Park Department takes over 63.7 miles of rural mowing that includes the town and rough areas/right of way mowing.

## ☐ 2016

- 77 trees planted in Ridgeview subdivision. Staff hand waters in 2017 and wraps trees from 2016 until they develop adult bark.
- Purchase of 77 acres on Ryan Street for future park.

# Facilities added from 2000 to 2018 cont.

## ☐ 2016 cont.

- 150+ trees planted on Business Park berm, staff packed, mulched and fertilized. Irrigation system installed along all trees.
- 18 trees planted in Ross Avenue round-a-bout, irrigation installed.
- 13 trees planted on Gilbreath property, irrigation installed.
- Ross Avenue Canoe/Kayak Launch constructed. Shrubs, trees and irrigation installed.

## ☐ 2017

- Park staff installs shade structure at new Farmers Market and is responsible for installation, repairs and removal of shade fabric.
- Park staff plants 80+ trees on Schofield Avenue and other boulevards in landscape areas. Staff hand waters during 2017-18 and wraps trees seasonally.
- 74 Trees planted in Misty Pines subdivision. Staff to begin maintenance in fall of 2018.

# Facilities maintained in 2018

- 9 Parks, Aquatic Center, Public Safety Building, Municipal Center
  - Yellowbanks Park – 17 acres in 2000. 57 acres in 2018.
  - Robinwood Park – 5 acres.
  - Sandhill Meadows Park – 2.5 acres.
  - William Park – 2.5 acres.
  - Kennedy Park – 38 acres in 2000. 39 acres in 2018.
  - Kellyland Park – 30 acres total in 2000. 10 acres developed and maintained. Expanded to 60 + acres with the development of the Dog Park.
  - Machmueller Park – 31 acres.
  - Eau Claire River Trail – 1.25 mile long trail.
  - Business Park Conservancy – 30 acres.
  - Total Developed Acres Maintained – 207 acres.

# Facilities maintained in 2018 cont.

- All boulevard and median landscaping.
- All rural mowing in Village and Town.
- All common area and right-of-way rough mowing.
- Canoe/kayak launch.

# Comparison of Assets Maintained

Facility Type	Year 2000	Year 2018	Additional Responsibilities (2000-2018)
Parks (Number of)	6	9	3
Parks (Total Acres)	75	207	132
Irrigation (Sports Fields)	2 Fields and Aquatic Center, one system	5 Fields and Aquatic Center, two systems	3 Fields added
Irrigation (ROW Systems)	0	14	14
ROW Landscaping (Miles)	0	6.3 Miles, equates to 18 miles with two boulevards and median	6.3 Miles
Rural Mowing	0 Miles	63.7 Miles	63.7 Miles

# Future facility additions.

- Prohaska Family Park 77 acres.
- County Highway J Canoe and Kayak Launch.
- Mashuda and Crane Meadows property development, 55 acres?

# Work performed for outside groups

## ☐ 2000

- Line painting for soccer at Weston Elementary, Kellyland and Kennedy.
- Line painting and field preparation for baseball at Kennedy and Robinwood.
- Line painting at Kellyland for Wausau Area Home Educators.
- Line painting for youth football at Weston Elementary.
- Special events like Greenheck semi-annual picnic (1,000 to 1,500 ppl.).
- Weekly park reservations.

## ☐ 2010

- Line painting for soccer at D.C. Everest Middle School Fields.
- Line painting and field preparation for baseball at Kennedy, Robinwood and Machmueller.
- Line painting at Kellyland for Wausau Area Home Educators.
- Line painting for youth football at Kennedy Park.
- Special requests for events like Weston Fest.
- Weekly park reservations.

## ☐ 2018

- Line painting and field preparation for baseball at Kennedy, Robinwood and Machmueller.
- Line painting at Kellyland for Wausau Area Home Educators.
- Line painting for youth football at Kennedy.
- Special events like Irish Fest.
- Weekly park reservations.

# Mowing Example

□ All park properties, municipal center, safety building and landscape areas should be mowed on a weekly basis. Due to current staffing levels, equipment availability and workload the landscape and park mowing is done on an every other week basis.

## □ Landscape mowing/trimming

- Takes 2 full days
  - Utilize 4 mowers, line trimmers and blower
    - ✓ Rotary mower
    - ✓ Zero turn mower
    - ✓ Walk behind mower
    - ✓ Push Mower
  - Crew consists of 4-5 people
    - ✓ 1 Full-time on rotary mower
    - ✓ 1 Full-time on walk behind
    - ✓ 2-3 Seasonal staff utilize the push mower and line trimmers
  - Requires 3 trucks and 2 trailers to haul equipment and personnel

# Mowing Example cont.

## ❑ Park Mowing

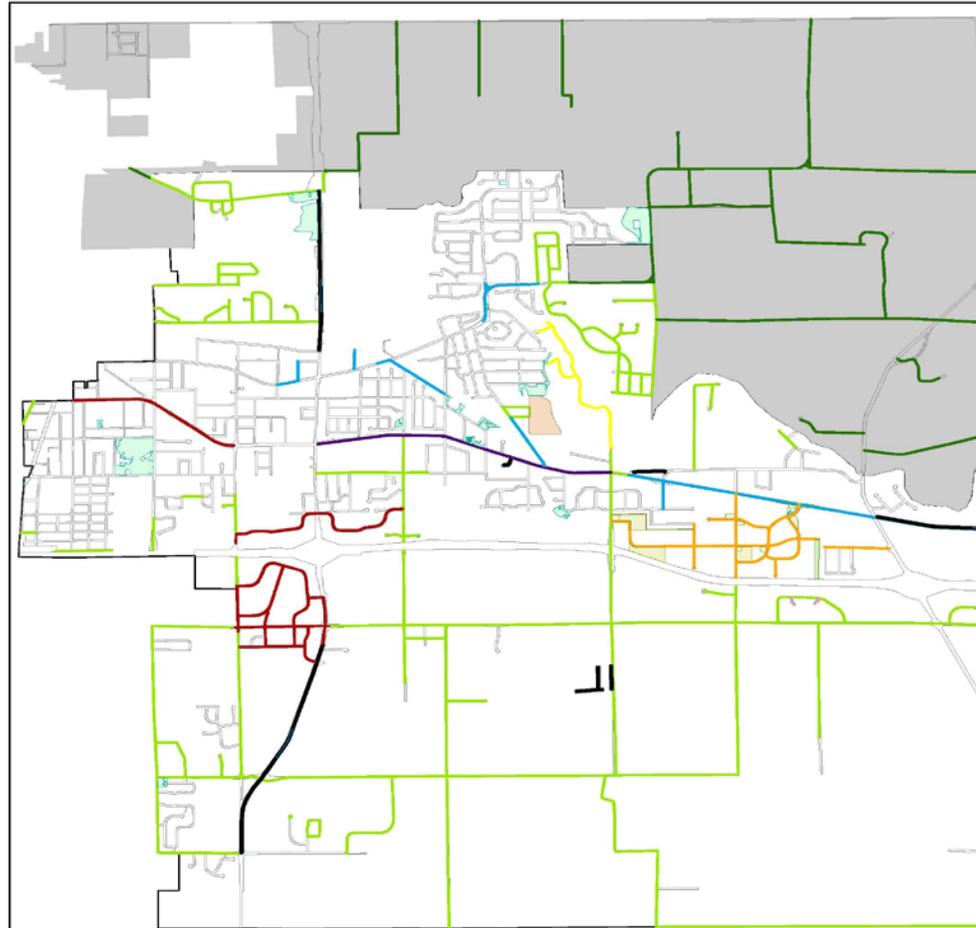
### ▪ Takes 4 days

- Utilize 2 mowers, line trimmers and blower
  - ✓ Large area rotary mower
  - ✓ Small rotary mower
- Crew consists of 3-4 people
  - ✓ 1 Full-time on large area mower
  - ✓ 1 Full-time or seasonal on small rotary mower
  - ✓ 1-2 Seasonal staff utilizing line trimmers
- Requires 2 trucks and 1 trailer to haul equipment and personnel

❑ What happens when someone is off on PTO or is needed to work elsewhere on rural mowing, right-of-way mowing or some other work?

# Village and Town of Weston Mowing Operations

Village of Weston, Marathon County



Operation	Distance (ft)	Miles	Area	Acres	Frequency	Legend
<i>Village of Weston</i>						
Business Park South	558.06	0.11			Monthly	
Lizzard	21173.08	4.01			Bi-Weekly	
Ford	36546.8	6.92			Bi-Weekly	
Tractor	221472.26	41.95			2/year	
Schofield Avenue	9521.98	1.80			Weekly	
Business Park ROW	22370.72	4.24			Weekly	
Damon Farber	31760.11	6.02			Weekly	
Eau Claire River Trail	7441.75	1.41			Monthly	
Dog Park/Landfill			1028926.37	23.6209	1/year	
Parks			4117623.01	94.52762	Weekly	
Business Park			1181242.42	27.11759	Weekly	
Berm			243645.8	5.593338	Monthly	
<b>Totals:</b>	<b>350844.76</b>	<b>66.45</b>	<b>6571437.6</b>	<b>150.8594</b>		
<i>Town of Weston</i>						
Tractor	73166.12	13.86			2/year	
<b>Totals:</b>	<b>73166.12</b>	<b>13.86</b>				

N  
1:35,250

# Summary

The result of continuing to add facilities and not budgeting for additional staff and funds for repairs has resulted in:

- Deterioration of facilities and
- The level of service the village is able to provide.

As the village continues to grow and wants to continue to provide quality recreation services, continue adding more facilities and maintain it's current infrastructure changes will need to be made.